**Justification Letter for *Wharton’s* *Women’s Executive Leadership* - *India***

Date [insert date]

Dear [**insert supervisor name here**],

I would like your approval to attend a Wharton Executive Education course called***Women’s Executive Leadership - India****.* This program is unique because not only will it strengthen my leadership capabilities, but it will also provide me with some of the latest business knowledge that may further help to elevate our entire business.

Wharton is one of the world’s top business schools, and the faculty who teach in Wharton’s top-ranked MBA program also teach in this program. I’m excited for the opportunity to learn from them so that I can add greater value to our organization.

Specifically, here’s what I will achieve by attending this program:

* Gain an insight on ways to improve my negotiation skills and increase my emotional intelligence
* Strengthen my critical-thinking skills and decision-making abilities basis knowledge provided in the program
* Learn from Wharton experts in leadership, strategy, and management
* Strengthen my overall leadership performance through coaching by Wharton-trained executive coaches

After I complete the program, I’ll share key takeaways and best practices with my team..

Here’s how much it will cost for me to attend:

* Airfare/Travel: [INSERT AMOUNT HERE, IF REQUIRED]
* Hotel: Included in the program fee**:**
* Program Fee: [INSERT FEE HERE. CHECK FOR CURRENT PRICE]
* TOTAL: [ADD UP TOTAL AND INSERT HERE] + GST

You can also learn more about the program at [https://indiawomenleadership.com/](https://exed.corneroffice.co.in/)

Thank you for considering this request. I look forward to talking to you about this in more detail.

Best regards,

[INSERT YOUR NAME HERE]